

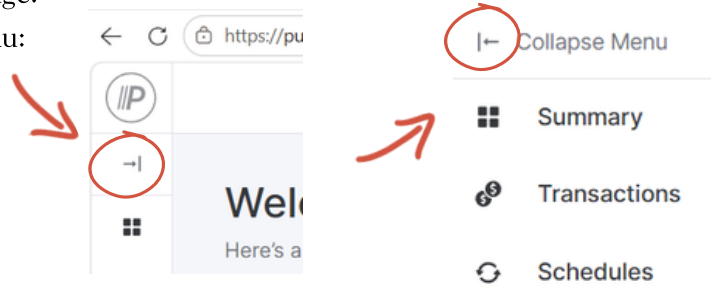


Scan here for
online giving

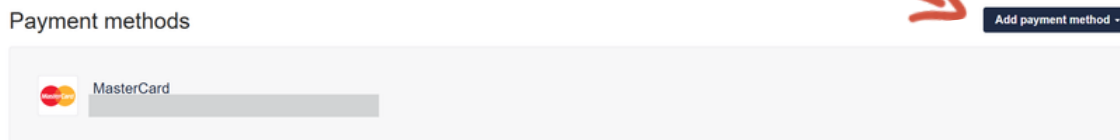
Pushpay Self-Service Credit Card Change Instructions

Please note: Instructions are also applicable for changing Bank Account Information

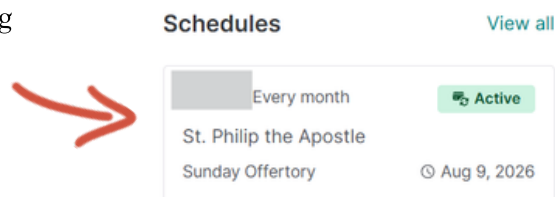
1. Go to <https://stphilipcc.org/give>
2. Scroll and click the “Login to Pushpay” icon
3. Using your phone number, login to your Pushpay account. A verification code will be sent to your phone via text message.
4. Expand the side menu:



5. Select “Payment Methods”
6. Add Payment Method



7. Select Card or Bank Account
8. Enter the Payment Method details and hit “Save”
9. Return to Summary/Home
10. Select your Scheduled Offering



11. Scroll to edit Payment Method



12. Select your new Payment Method and Save
13. If you would like to delete your old Payment Method, you can do so after updating your Current Offering. Return to “Payment Methods,” select the old payment method and delete the payment method

For further guidance or questions, please contact Piper Cobb at 972-219-0754